



Program Change Request Form

Students wishing to change their academic program, major, concentration, or degree level must submit the Program Change Request Form and obtain the required approvals before the change can be processed.

Student Information

Student Name (First - Middle - Last)	
Student ID	
Email Address	
Phone Number	
Current Program	☐ Yes ☐ No
Current Major	☐ Yes ☐ No
Current Degree Level	☐ PhD ☐ Dental ☐ Master's

Request Program Change

Requested Program	
Requested Major	
Requested Degree Level	☐ PhD ☐ Dental ☐ Master's
Effective Term	☐ Fall ☐ Spring ☐ Summer
Year	

Reason for Program Change

Please explain the reason for requesting a change of program:

Student Certification

☐ I understand that approval of this request is subject to university policies and program admission requirements.

Student Signature _____

Date ____ / ____ / ____

Academic Advisor Review

Student has discussed program requirements and implications	☐ Yes ☐ No
Advisor Recommendation	☐ Approved ☐ Denied



Comments

Advisor Signature _____

Date ____ / ____ / ____

Department Approval

Student meets admission requirements for the requested program	☐ Yes ☐ No
Department Recommendation	☐ Approved ☐ Denied

Comments:

Department Chair/Advisor Signature _____

Date ____ / ____ / ____

DSO/PDSO Review (International Students Only)

Program change requires SEVIS update	☐ Yes ☐ No
New Form I-20 Required	☐ Yes ☐ No
Student advised of immigration implications	☐ Yes ☐ No

DSO/PDSO Signature _____

Date ____ / ____ / ____

Registrar's Office

Request Processed: ☐ Approved ☐ Denied

Effective Date ____ / ____ / ____

Registrar Signature _____

Date ____ / ____ / ____

Notes:

- Approval of a program change request is subject to the admission requirements and availability of the requested program.
- International students must consult with the DSO/PDSO before changing programs, as an updated Form I-20 and SEVIS record update may be required.
- A change of program may affect degree requirements, graduation timelines, tuition rates, scholarships, and financial aid eligibility.