



F-1 Student Travel Request Form

In order to re-enter the United States after temporary international travel, F-1 students must possess a valid passport, a valid F-1 visa (unless exempt), and a valid Form I-20 with a current travel endorsement signature from a Designated School Official (DSO). Students planning to travel outside the United States must request a travel signature before departure.

Travel Signature Guidelines

Requests for a travel signature should be submitted at least seven business days before the planned travel date. Travel signatures are generally valid for one year for enrolled F-1 students and six months for students participating in OPT or STEM OPT. Failure to obtain a valid travel signature before departure may result in delays or difficulties when re-entering the United States.

To be completed by student

Student Name (First - Middle - Last)	
Student ID	
Current US Address	
Current Program	
SEVIS ID	
Passport Expiry Date	___ / ___ / _____
Visa Expiry Date	___ / ___ / _____
Current I-20 Program End Date	___ / ___ / _____
Email Address	
Phone Number	
Destination Country/Countries	
Expected Departure Date	___ / ___ / _____
Expected Return Date	___ / ___ / _____
Reason for Travel	☐ Personal Travel ☐ Family Visit ☐ Visa Renewal ☐ Other: _____
How would you like to receive your signed Form I-20?	☐ Pick up from Belcroft University ☐ Receive Form I-20 by email

F-2 Dependent Information (If Applicable)

Who is requesting travel signature	☐ F-1 Student ☐ F-2 Dependents
Are you requesting travel signatures for F-2 dependents	☐ Yes ☐ No
Details of Dependents (Name, Relationship)	



Signature of the Student _____

Date: ____/____/____

To Be Completed by Belcroft University DSO/PDSO

Student is maintaining valid F-1 status	☐ Yes ☐ No
Travel Signature Approved	☐ Yes ☐ No
Comments	
Travel Signature Issued Date	____/____/____

DSO/PDSO Signature: _____ Date: ____/____/____

Note:

- F-2 dependents traveling outside the United States must have a valid travel signature on their own Form I-20.
- Students on OPT or STEM OPT should ensure that their travel signature is valid within six months of their return to the United States.
- Travel signatures do not guarantee admission to the United States; final admission is determined by U.S. Customs and Border Protection (CBP) at the port of entry.
- Students are responsible for ensuring that all immigration documents remain valid throughout their travel period.